



(Affiliated to Savitribai Phule Pune University & Approved by AICTE)

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S. No.49/1, Off Westerly Bypass, Pune-Mumbai Expressway, Narhe, Pune - 411 041. Tel.: (020) 66831896 / 66831908 / 66831907 E-mail : director_mba_simca@sinhgad.edu Website : www.sinhgad.edu

Prof. M. N. Navale M.E. (Elec), MIE, MBA FOUNDER PRESIDENT Dr. (Mrs.) Sunanda M. Navale B.A., M. P. M., Ph. D. FOUNDER SECRETARY Dr. Anamika Singh B.Sc., MBA. Ph.D., IIMA (F.D.P) DIRECTOR

2.2.1 Special programs for Slow & Advanced Learners

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Identification of Slow & Advanced Learners

Sinhgad Institute of Management & Computer Application, Narhe, affiliated to Savitribai Phule Pune University admits students through DTE, Maharashtra. Slow learners & Advance learners are identified based on student level of comprehension, class room observation, Interaction, Continuous Internal Evaluation. Remedial classes for slow learners are carried out time to time & slow learners are encouraged & pushed to recognize their weaknesses & register on their own without compulsion.

Every teacher maintains a mentor mentee record. Following records are to be maintained by Class coordinator of each class.

- 1) Students Details
- 2) Marks statement of Internal Assessment & University Exams
- 3) List of Slow & Advanced learners of their batch.
- 4) Circulars & Notices regarding Remedial classes & activities.

The process of identifying slow & advanced learners is as shown in the table. All students of a particular batch are assessed on the following parameters.

Sr. No.	Identification Criteria
1	Entrance Merit List
2	Previous University Exam score
3	Practical Knowledge
4	Class Tests
5	Presentation
6	Assignments
7	Ability to answer the questions
8	Attendance

Based on above parameters students are classified into groups:

- 1) Slow Learners
- 2) Advanced Learners

All the details are provided by the concerned course handling faculty members





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NOTICE

29/07/2022

All the faculty members are hereby informed that, the concerned faculty should submit the list of slow learners those who failed in Mid Term & End Term Examination as well as given poor performance in assignments & presentation. The faculties are advised to conduct special remedial classes. Class coordinators are requested to prepare a time table for the same.

The faculty members are also requested to submit the list of advanced learners and motivate them to implement innovative ideas.

On the day of remedial classes the faculties should,

- 1) Cover the important basic concepts & questions to the students & should conduct the class test and viva.
- 2) Provide the notes, important links as a study material.
- 3) Give one to one attention in remedial classes and focus on individual problems in a better manner.
- 4) The Attendance should be taken & submitted to the respected class coordinators.
- 5) Create ability in the students to answer the questions in the classroom.
- 6) Create general awareness in students about their improved performance in academics.
- 7) Increase attentiveness in class.

Dr. Anamika Singh,

Director, SIMCA





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List of Slow Learners

Class: MBA SEM: IV

Sr. No.	Roll No.	Names of student
1	202273	NISHIKA PANDURANG HIWRALE
2	2022182	SANKET VISHWAS SHINGOTE
3	2022152	AKASH ASHOK PAWAR
4	2022167	NANDINI (ROKADE NANDINI RAJESH)
5	2022160	Atul Yuvraj Rajput
6	2022120	LANGOTE VISHAL ANANTA
7	202266	Gite bapu gorakh
8	2022150	Tushar garud patil
9	2022179	PAURNIMA SUNIL SHINDE
10	2022112	Smita Babasaheb Kshetre
11	2022181	TEJASVI SANJAY SHINDE
12	202275	PAWAN RAMESH INGLE
13	2022172	Shekade Ramdas Uddhav
14	202212	SAHIL DILIPRAO BHAGAT





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15	202246	GOPAL GANESH DHONDE	
16	202216	PAVAN POPATRAO BHOITE	
17	202208	ASHWINI DINKAR BANSODE	
18	202222	PRATIKSHA PRAMOD BIDKAR	
19	202214	Sayali Dipak Bhailume	
20	2022178	UPACHARVASU GANPAT SHENDE	
21	2022131	KRISHNA SHIVAJI MASKE	
22	2022204	PRASHANT ASHOK WAGHMARE	
23	2022111	ROHAN UTTAMRAO KHILLARE	
24	202217	BHOR VARSHA VIKAS	
25	2022123	PRASHANT DINKAR MAGAR	
26	202237	SHAILESH ADINATH DAS	
27	2022108	SHASHANK GOKUL KHANDAGALE	
28	202260	VAIBHAV SANJAY GAVALI	
29	2022174	SANYUKTA SHELAR	
30	2022158	Akshay Raje	
31	202243	ANIL ASHOK DHANDE	
32	202205	BADE SUNIL RAMBHAU	
33	202255	GAIKWAD RAJESH SUNIL	
34	2022139	MUKUL SANDEEP NASHINE	
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 B.A., M. P. M., Ph. D.
 B.Sc., MBA. Ph.D., IIMA (F.D.P)

 FOUNDER PRESIDENT
 FOUNDER SECRETARY
 DIRECTOR

35	2022195	VISHAL RAJENDRA THORAT
36	2022143	SUSMIT PALVENCHA
37	202235	KUNAL DILIP CHAWARE
38	2022171	PRAKASH SUKHDEO SAWAI
39	2022205	ANIL TATYA WAGHMODE
40	202201	ANKITA YOGESH PAWAR
41	2022206	DHANANJAY M WANKHADE

Dr. Anamika Singh,
Director, SIMCA





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Time Table

Remedial Classes for Slow Learners

Time	Date	Subject
10.00am to 1.00pm	02/08/2022	Enterprise Performance Management
10.00am to 1.00pm	04/08/2022	Corporate Social Responsibility & Sustainability
10.00am to 1.00pm	05/08/2022	Global Strategic Management

Dr. Rajeshwari Shinde,

Dr. Anamika Singh,

Internal Exam Coordinator

Director, SIMCA

Attendance Remedial Classes

Class: MBA SEM: IV

Sr. No.	Roll No.	Name	EPM	CSR&S	GSM	,
1	202273	NISHIKA PANDURANG HIWRALE	VPG warale	Applicanale	Melipan	
2	2022182	SANKET VISHWAS SHINGOTE	and the	S.	840191	
3	2022152	AKASH ASHOK PAWAR	Stores	Stoney	8	
4	2022167	NANDINI (ROKADE NANDINI RAJESH)	Nu	M	June 1	
5	2022160	Atul Yuvraj Rajput	Mil	Miss	Dust 10.	
6	2022120	LANGOTE VISHAL ANANTA	Vayable	(Tangote	Viargote.	
7	202266	Gite bapu gorakh	Garda	FBre	CBite.	
8	2022150	Tushar garud patil	Thurs	Turk	7400	-1
9	2022179	PAURNIMA SUNIL SHINDE	Dugs	Jan 1	- and	
10	2022112	Smita Babasaheb Kshetre	8mas-	Smia_	8000	
11	2022181	TEJASVI SANJAY SHINDE	Statook	Showshe	Son 2	/
12	202275	PAWAN RAMESH INGLE	Cower	Pewer	Para	
13	2022172	Shekade Ramdas Uddhav		0	800	1
14	202212	SAHIL DILIPRAO BHAGAT	Saho	Sand	Selelo	
15	202246	GOPAL GANESH DHONDE	Gopal	- you	replan	
16	202216	PAVAN POPATRAO BHOITE	ENNA	Bhill	Bruff	in
17	202208	ASHWINI DINKAR BANSODE	Ashu	Ashu	Ashu	
18	202222	PRATIKSHA PRAMOD BIDKAR	Baid gray	Babilkas	p.Bidker	
19	202214	Sayali Dipak Bhailume	Syperly	SOHOWS	Syptim	
20	2022178	UPACHARVASU GANPAT SHENDE	TIghend	e Thende	Ishende	00.
21	2022131	KRISHNA SHIVAJI MASKE	Krikhan	; with	Your	1
22	2022204	PRASHANT ASHOK WAGHMARE	P. A. Walu	ne P.A.Nathman	e Pryaghme	ne,
23	2022111	ROHAN UTTAMRAO KHILLARE	Retreat	Potton	Deoliar	3
24	202217	BHOR VARSHA VIKAS	V. V. Rhon	V- V. Blox	V.V. Bho	7
25	2022123	PRASHANT DINKAR MAGAR	ese.	RE	1 DEL	
26	202237	SHAILESH ADINATH DAS	One_	Call	- Cale -	1
27	2022108	SHASHANK GOKUL KHANDAGALE	3. Gehanda	ob & Horda	gal Stehacla	gale,
28	202260	VAIBHAV SANJAY GAVALI	Milbert	Haibhal	- Waibha	
29	2022174	SANYUKTA SHELAR	SShela		SSL	
30	2022158	Akshay Raje	Okenny			3
31	202243	ANIL ASHOK DHANDE	Anil	Anil	An:	
32	202205	BADE SUNIL RAMBHAU	Mado	Pade		十
33	202255	GAIKWAD RAJESH SUNIL	Coul	Carl	Rad	
34	2022139	MUKUL SANDEEP NASHINE	Chelus	Hum	1	
35	2022195	VISHAL RAJENDRA THORAT	URTH-	at V.Rith		1
36	2022143		CD a	00	CON ALKIN	2
30	2022143	SUSMIT PALVENCHA	Die	0	DE	

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33	303235	KLINGK CHARGEARE	Andread Andread
38	2022171	PRAKASIN SURINCIES SAMAI	TO SELECT ANY
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Dr. Assenbu Single. Director, SSNCA





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List of Advance Learners

Class: MBA SEM: IV

Sr. No.	Roll No.	Names of student
1	2022168	ABHINAV BALWANT RUDRAKANTHWAR
2	202287	NIKITA PRAVIN JOSHI
3	2022127	RAVINA JAGANNATH MANE
4	202242	SAMRUDDHI SUNIL DHAMDHERE
5	2022101	SHUBHAM UTTAM KAMBLE
6	2022187	SONAWANE AKSHAY DNYANESHWAR
7	2022132	SUMED SHANKAR MATHULKAR
8	202241	PRACHI DHAGE
9	2022208	PRASHBDI DILIP WANKHEDE
10	2022133	SHIVANI SURENDRA MORE
11	2022196	ANJALI
12	202252	FARHAN JAMIL
13	202293	AKASH RAVINDRA KAKADE
14	202251	BHUSHAN BALASAHEB DUDHAT





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15	2022147	DEEPAK K. PATIL	
16	202290	PRACHI KADAM	
17	202206	PRASAD ASHOK BANDE	
18	202225	PRATIK ASHOK BODAKHE	
19	202236	PRATIK ASHOK CHOUGULE	

Dr. Anamika Singh,
Director, SIMCA





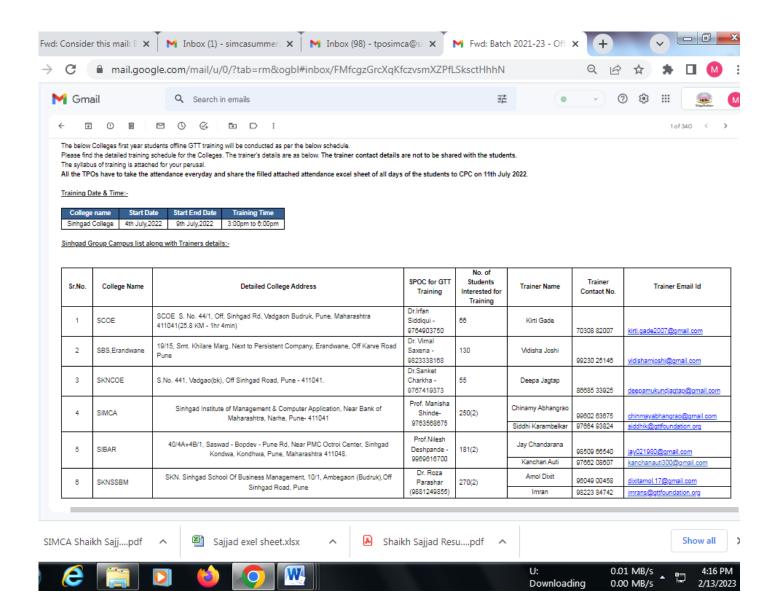
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Global Talent Track Training





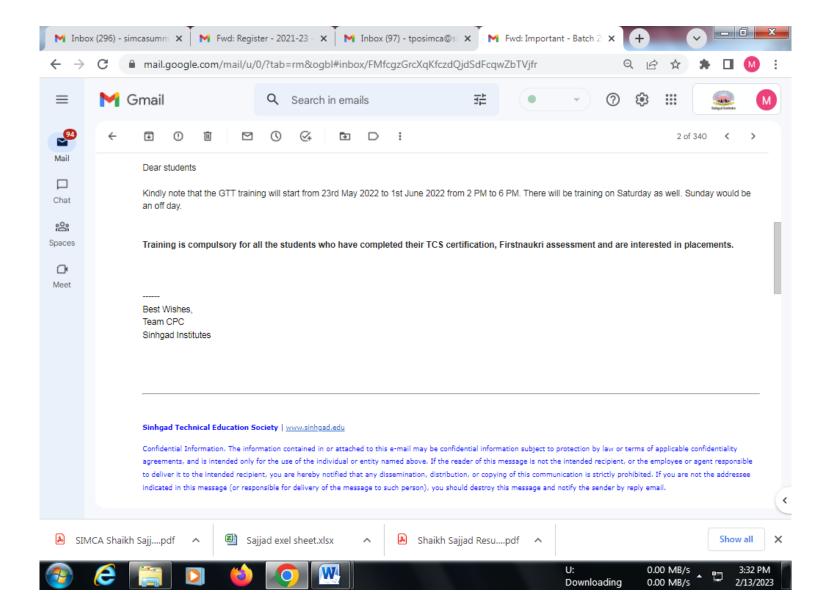


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This is to certify that

Pavan Latpate

has successfully completed training of the Barclays LifeSkills Programme conducted by GTT Foundation at Sinhgad College We wish the participant a very successful career ahead.

Date: 01st June,2022



Dr. Uma Ganesh

Principal Trustee, **GTT Foundation**







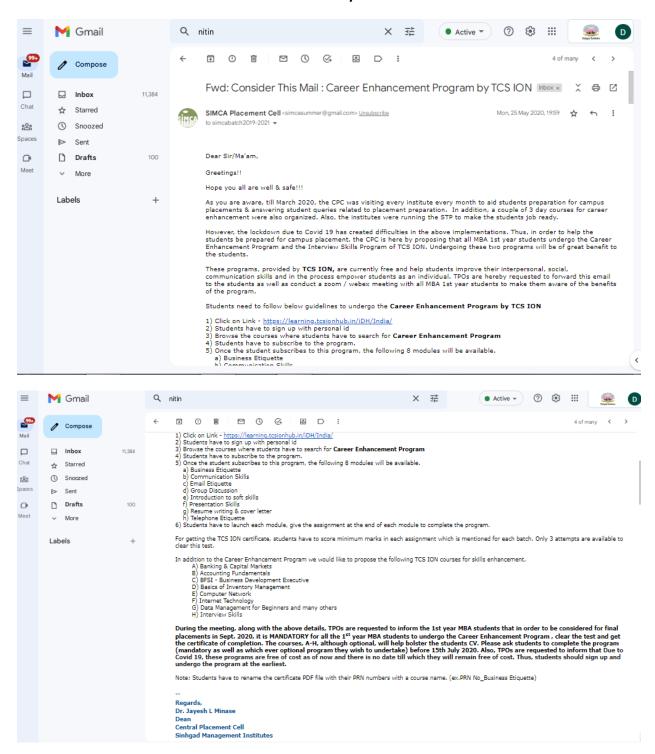
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Verbal Skill Development Activity

Syllabus

Generic Courses (Electives) – Institute Level – Semester I & II

Semester I 113 - Verbal Communication Lab 2 Credits LTP: 0:3:1 Generic Elective – Institute Level

Course Outcomes: On successful completion of the course the learner will be able to

CO# COGNITIVE ABILITIES COURSE OUTCOMES

CO113.1 REMEMBERING RECOGNIZE the various elements of communication, channels of Communication and barriers to effective communication.

CO113.2 UNDERSTANDING EXPRESS themselves effectively in routine and special real world business Interactions.

CO113.3 APPLYING DEMONSTRATE appropriate use of body language.

CO113.4 ANALYSING TAKE PART IN professional meetings, group discussions, telephonic calls, Elementary interviews and public speaking activities.

CO113.5 EVALUATING APPRAISE the pros and cons of sample recorded verbal communications in a Business context.

CO113.6 CREATING CREATE and DELIVER effective business presentations, using appropriate Technology tools, for common business situations.

- Basics of Communication: Communication elements and process, Need of Communication Skills for Managers, Channels, forms and dimensions of communication, Verbal and non-verbal communication, Principles of nonverbal communication - through clothes and body language,
 - Persuasive communication: the process of persuasion, formal and informal persuasion, Barriers to communication and how to overcome the barriers, Principles of effective communication.(5)
- Speaking: Characteristics of effective speech, voice quality, rate of speaking, clear articulation, eye
 contact, use of expressions, and gestures and posture; Types of managerial speeches: speech of
 introduction, speech of vote of thanks, occasional speech, theme speech, formal speeches during
 meetings. (5)
- 3. Soft skills: How communication skills and soft skills are inter-related, Body language-posture, eye-contact, handling hand movements, gait Voice and tone, Meeting and Boardroom Protocol Guidelines for planning a meeting, Before the meeting, On the day of the Meeting, Guidelines for Attending the meeting, For the





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Chairperson, For attendees, For Presenters, Telephone Etiquette, Cell phone etiquette, Telephone etiquette guidelines, Mastering the telephone courtesy, Active listening, Putting callers on hold, Transferring a call, Screening calls, Taking a message, Voice Mail, Closing the call, When Making calls, Closing the call, Handling rude or impatient clients, Cross-cultural communication, cultural sensitivity, Cross-cultural issues which affect Communication across different Cultures, Culture and non-verbal communication, Effective intercultural communication, Business and social etiquette. (7)

- 4. Presentation skills: Principles of Effective Presentations, Planning, Structure and Delivery, Principles governing the use of audiovisual media, Time management Slide design and transition: representation of textual information into visuals for effectiveness of communication Style and persuasiveness of the message Adherence to the number of slides, Dynamics of group presentation and individual presentation. (5)
- 5. Interviews: Essentials of placement interviews, web /video conferencing, tele-meeting. Impression Formation, Tactics, The Self-presentational Motive, The Compass Qualities; First and Lasting Impressions; Magic Pills; Toxic Traits; The Social Context: Norms and Roles, The Target's Values, Physical Appearance; Communication Style; Content of Communication; Actions; The Environment; Success; Changing from the Outside-in, Current Social Image, The Private Self, Worrying about Impressions. (5)

Suggested Text Books:

- 1. Business Communication Today, Bovee C L et. al., Pearson Education SPPU MBA Revised Curriculum 2019 CBCGS & OBE Pattern Page 58 of 273
- 2. Business Communication, P.D. Chaturvedi, Pearson Education
- 3. Business Communication, T N Chhabra, Bhanu Ranjan, Sun India
- 4. Verbal and Non-Verbal Reasoning, Prakash, P. Macmillan India Ltd., New Delhi
- 5. Objective English, Thorpe, E, and Thorpe, S, Pearson Education, New Delhi

Suggested Reference Books:

- 1. Communication Skills for Effective Management, Hargie et. al., Palgrave
- 2. Communication for Business, Tayler Shinley, Pearson Education
- 3. Technical Communication, Anderson, P.V, Thomson Wadsworth, New Delhi
- 4. The Oxford Guide to Writing and Speaking, John Seely, Oxford University Press, New Delhi
- 5. Dictionary of Common Errors, Turton, N.D and Heaton, J.B, Addision Wesley Longman Ltd



SINHGAD INSTITUTE OF

MANAGEMENT & COMPUTER APPLICATION



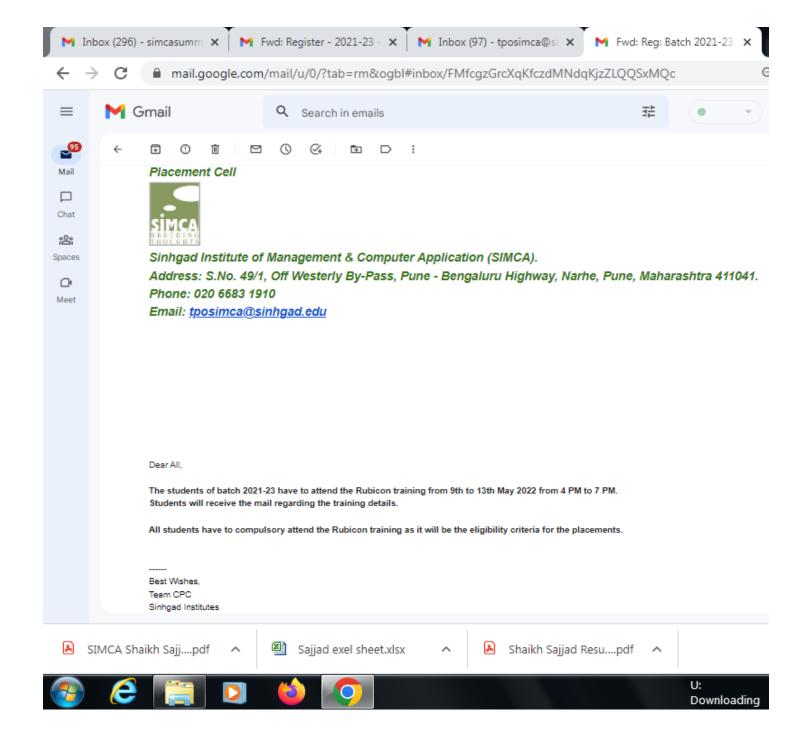
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Rubicon Skill development training







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Certification Courses



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