



SINHGAD TECHNICAL EDUCATION SOCIETY'S  
**SINHGAD INSTITUTE OF  
MANAGEMENT & COMPUTER APPLICATION**

(Affiliated to Savitribai Phule Pune University & Approved by AICTE)

'NAAC' Accredited with 'A' Grade



S. No.49/1, Off Westerly Bypass, Pune-Mumbai Expressway, Narhe, Pune - 411 041. Tel.: (020) 66831896 / 66831908 / 66831907

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**Prof. M. N. Navale**  
M.E. (Elec), MIE, MBA  
FOUNDER PRESIDENT

**Dr. (Mrs.) Sunanda M. Navale**  
B.A., M. P. M., Ph. D.  
FOUNDER SECRETARY

**Dr. Anamika Singh**  
B.Sc., MBA, Ph.D., IIMA (F.D.P)  
DIRECTOR

## Composition of IQAC Committee Academic Year 2021-22

Name of the Member	Designation	Mobile No
Dr. Anamika Singh	Chairperson	9823440067
Dr. Milind Mrathe	Member	9822885236
Dr. Vijaya Puranik	Management Representative	9822081437
Dr. S. U. Gawade	Management Representative	9822607221
Dr. Ashwini Bramhe	Member	9158982850
Dr. Rajesh Gawali	Member	7219425500
Mr. Amit Deshmukh	Member	9923254087
Dr. Poonam Sawant	Member	9604160594
Mr. Manish Kasbekar	Member	9975549630
Ms. Pallavi Khurjekar	Member (Admin)	9511645263
Ms. Pushpa Ghogare	Member (Accounts)	8788015981
Mr. Natansh Dubey	Member (Alumni Representative)	9673459667
Mr. Noor Ul Huda	Member (Alumni Representative)	9767333310
Mr. Revannath Bhaskar	Member (Parent MBA)	8605606200
Mr. Manohar Shelar	Member (Parent MCA)	8208569794
Ms. Tejal Indulkar	Member (Student MBA)	9373520472
Ms. Vaishnavi Sawant	Member (Student MCA)	9511825223
Mr. Sanjiv Desai	Member (Industry Person)	9021094511
Dr. Sudhir Hasabnis	Member (Industry Person)	8308835079
Dr. Prasanna Deshmukh	Member (Local Society Member)	9923254087
Dr. Sudesh K. Sharma	Member Secretary	9657725082

Director - SIMCA





Sinhgad Institutes

Sinhgad Technical Education Society's  
Sinhgad Institute of Management and Computer Application,  
Narhe, Pune - 411 041.



**Internal Quality Assurance Cell [IQAC]**

Date : 25/06/2021

**SIMCA IQAC COMMITTEE 2021-22**  
**MEETING NOTICE**

Dear IQAC Members,

Greetings from Sinhgad Institute of Management and Computer Application, Pune.

A meeting of the members of IQAC has been called on **Wednesday, 07/07/2021** at 11am in IQAC Cell, SIMCA to discuss the following points.

**AGENDA**

1. To review and confirm the Minutes of previous meeting.
2. To decide on the Admission Strategy for Academic Year 2021-22
3. To improvise on Online Teaching pedagogy.
4. To enlist the Activities and focus areas for the Academic Year 2021-22.
5. To confirm Dr. Sudesh Kumar Sharma as member secretary of IQAC.

We look forward to your presence and valuable inputs.

Thanking you.

Yours Sincerely,

Director - SIMCA





Sinhgad Institutes

Sinhgad Technical Education Society's  
Sinhgad Institute of Management and Computer Application,  
Narhe, Pune - 411 041.



## Internal Quality Assurance Cell [IQAC]

### MINUTES OF MEETING

Date: 07/07/2021

**Agenda 1:** Read and confirm previous minutes of meeting.  
**Resolution:** The members unanimously approved the same.

**Agenda 2:** To decide on the Admission Strategy for Academic Year 2021-22  
**Resolution:** All members unanimously agreed that all seats of MBA and MCA be filled through DTE Central Admission Process. And effort for Direct Admission be made to the extent of vacant seats, if any.

**Agenda 3:** Improvisation on Online Teaching pedagogy  
**Resolution:**

1. Continue with ONLINE Teaching at least for Term I
2. Training is given to all teaching and non teaching staff about effective use of MS Teams.
3. To ensure all students attend online lectures.
4. Effectively use online platform for Course Delivery and evaluation.
5. Online FDP to be conducted on Innovation in Teaching Learning Methodologies w.e.f. 15/07/2021

**Agenda 4:** Enlist Activities and Focus Area for Academic Year 2021-22.

**Resolution:**

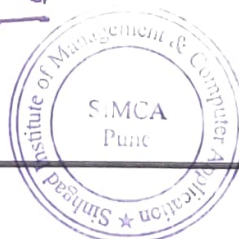
- Teachers Development Activities: Focus more on FDPs, Workshops, Webinars and Seminars to further improve Teaching Quality.
- Student Development Activities: Appropriate number of Bridge Courses, Value Added programs, Remedial Classes, Industrial Visits, Placement Grooming Activities/Trainings be conducted. Induction and Specialization Orientation Programme for students be undertaken to make students comfortable and motivated.
- Stakeholders Connect: Institute must arrange Alumni Meet, Parents Meet.
- Social Connect: Institute must undertake some social activities such as Covid Vaccination, Blood Donation, Eye Check-up, Connecting with Old Age Homes, Blind Schools, Tree Plantation, etc.
- Conduct of Internal Mid-Term and End Term Examination

**Agenda 5:** Confirm Dr. Sudesh Kumar Sharma as new Member Secretary of IQAC

**Resolution:** Dr. Sudesh Kumar Sharma to look after IQAC as Member Secretary of IQAC till further instructions.

Meeting ends with thanks to Chair.

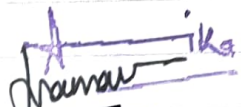

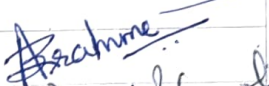
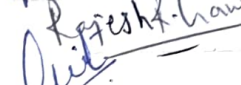
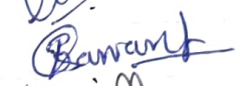



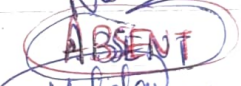
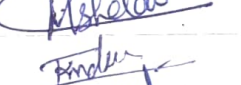










*A. S. Ika*  
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**Internal Quality Assurance Cell [IQAC]**

Date: 07/07/2021

**PRESENT IQAC MEMBERS 2021-22**

Name of the Member	Designation	Signature
Dr. Anamika Singh	Chairperson	
Dr. Milind Mrathe	Member	
Dr. Vijaya Puranik	Management Representative	
Dr. S. U. Gawade	Management Representative	
Dr. Ashwini Bramhe	Member	
Dr. Rajesh Gawali	Member	
Mr. Amit Deshmukh	Member	
Dr. Poonam Sawant	Member	
Mr. Manish Kasbekar	Member	
Ms. Pallavi Khurjekar	Member (Admin)	
Ms. Pushpa Ghogare	Member (Accounts)	
Mr. Natansh Dubey	Member (Alumni Representative)	
Mr. Noor Ul Huda	Member (Alumni Representative)	
Mr. Revannath Bhaskar	Member (Parent MBA)	
Mr. Manohar Shelar	Member (Parent MCA)	
Ms. Tejal Indulkar	Member (Student MBA)	
Ms. Vaishnavi Sawant	Member (Student MCA)	
Mr. Sanjiv Desai	Member (Industry Person)	
Dr. Sudhir Hasabnis	Member (industry Person)	
Dr. Prasanna Deshmukh	Member (Local Society Member)	
Dr. Sudesh Kumar Sharma	Member Secretary	







Sinhgad Institutes

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**Internal Quality Assurance Cell [IQAC]**

*Date : 24/09/2021*

**SIMCA IQAC COMMITTEE 2021-22  
MEETING NOTICE**

Dear IQAC Members,

Greetings from Sinhgad Institute of Management and Computer Application,  
Pune.

A meeting of the members of IQAC has been called on **Wednesday,**  
**06/10/2021** at 11am in IQAC Cell, SIMCA to discuss the following points.

**AGENDA**

1. To review and confirm the Minutes of previous meeting.
2. To augment program on Women Empowerment
3. To Orient students to participate in various Competitive Exams and undertake various online courses.
4. To conduct one activity per week apart from regular lectures to keep the students engaged.
5. To commence new term w.e.f. November 2021.

We are looking forward for your presence and valuable inputs.

Thanking you.

Yours Sincerely,

Director - SIMCA



**Internal Quality Assurance Cell [IQAC]**

Date : 06/10/2021

**MINUTES OF MEETING**

**Agenda 1:** Read and confirm previous minutes of meeting.

**Resolution:** The members unanimously approved the same.

**Agenda 2:** To augment program on Women Empowerment

**Resolution:** Members suggested to celebrate Navratras as Nari Shakti celebrations. Women of eminence be involved/invited to share their stories, activities showcasing upliftment, empowerment of women be organized

**Agenda 3:** To Orient students to participate in various Competitive Exams and undertake various online courses.

**Resolution:** Members suggested that a Career guidance be taken for students to guide them on various Competitive Exams and various available Online Courses that can help them to improve their place ability.

**Agenda 4:** To conduct one activity per week apart from regular lectures to keep the students engaged.

**Resolution:** It was proposed to undertake activities in a way to at least one activity per week.

**Agenda 5:** To commence new term w.e.f. November 2021.

**Resolution:** Members proposed to commence New Term w.e.f. 23 November 2021

Meeting ends with thanks to Chair.

*A. Ika*

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**Internal Quality Assurance Cell [IQAC]**

Date: 06/10/2021

**PRESENT IQAC MEMBERS 2021-22**

Name of the Member	Designation	Signature
Dr. Anamika Singh	Chairperson	
Dr. Milind Mrathe	Member	
Dr. Vijaya Puranik	Management Representative	
Dr. S. U. Gawade	Management Representative	
Dr. Ashwini Bramhe	Member	
Dr. Rajesh Gawali	Member	
Mr. Amit Deshmukh	Member	
Dr. Poonam Sawant	Member	
Mr. Manish Kasbekar	Member	
Ms. Pallavi Khurjekar	Member (Admin)	
Ms. Pushpa Ghogare	Member (Accounts)	
Mr. Natansh Dubey	Member (Alumni Representative)	
Mr. Noor Ul Huda	Member (Alumni Representative)	
Mr. Revannath Bhaskar	Member (Parent MBA)	<b>ABSENT</b>
Mr. Manohar Shelar	Member (Parent MCA)	
Ms. Tejal Indulkar	Member (Student MBA)	
Ms. Vaishnavi Sawant	Member (Student MCA)	
Mr. Sanjiv Desai	Member (Industry Person)	
Dr. Sudhir Hasabnis	Member (Industry Person)	<b>ABSENT</b>
Dr. Prasanna Deshmukh	Member (Local Society Member)	
Dr. Sudesh Kumar Sharma	Member Secretary	



**Internal Quality Assurance Cell [IQAC]**

Date :20/12/2021

**SIMCA IQAC COMMITTEE 2021-22**  
**MEETING NOTICE**

Dear IQAC Members,

Greetings from Sinhgad Institute of Management and Computer Application,  
Pune.

A meeting of the members of IQAC has been called on **Wednesday,**  
**05/01/2022** at 11am in IQAC Cell, SIMCA to discuss the following points.

**AGENDA**

1. To review and confirm the Minutes of previous meeting.
2. To organize One month FDP – TRAIN THE TRAINER for entire Sinhgad Management Institutes Faculty in the month of March/ April 2022.
3. To Organize Research Methodology Workshop and Schedule Presentations.
4. To finalize documentation and submit NAAC AQAR 2020-21.

We are looking forward for your presence and valuable inputs.

Thanking you.

Yours Sincerely,



Director - SIMCA







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## Internal Quality Assurance Cell [IQAC]

Date : 05/01/2022

### MINUTES OF MEETING

**Agenda 1:** Read and confirm previous minutes of meeting.

**Resolution:** The members unanimously approved the same.

**Agenda 2:** To organize One month FDP – TRAIN THE TRAINER for entire Sinhgad Management Institutes Faculty in the month of March/April 2022.

**Resolution:** One month FDP to be organized centrally for all MBA faculty members from all institutes in the month of March / April 2022 depending upon available time slot.

**Agenda 3:** To Organize Research Methodology Workshop and Schedule Presentations.

**Resolution:** It was agreed that some Research Activities such as Research Methodology, Presentations, etc be conducted for our research scholars in the forthcoming months of 2022 in Academic Year 2021-22.

**Agenda 4:** To finalize documentation and submit NAAC AQAR 2020-21.

**Resolution:** Institute must work to finalize AQAR 2020-21 and submit same in time. The Director should allocate responsibilities to various faculty members for collating documents and finalize AQAR in time.

Meeting ends with thanks to Chair.

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*A. Ika*



**Internal Quality Assurance Cell [IQAC]**

Date: 05/01/2022

**PRESENT IQAC MEMBERS 2021-22**

Name of the Member	Designation	Signature
Dr. Anamika Singh	Chairperson	
Dr. Milind Mrathe	Member	
Dr. Vijaya Puranik	Management Representative	
Dr. S. U. Gawade	Management Representative	
Dr. Ashwini Bramhe	Member	
Dr. Rajesh Gawali	Member	
Mr. Amit Deshmukh	Member	
Dr. Poonam Sawant	Member	
Mr. Manish Kasbekar	Member	
Ms. Pallavi Khurjekar	Member (Admin)	
Ms. Pushpa Ghogare	Member (Accounts)	
Mr. Natansh Dubey	Member (Alumni Representative)	
Mr. Noor Ul Huda	Member (Alumni Representative)	
Mr. Revannath Bhaskar	Member (Parent MBA)	
Mr. Manohar Shelar	Member (Parent MCA)	
Ms. Tejal Indulkar	Member (Student MBA)	
Ms. Vaishnavi Sawant	Member (Student MCA)	
Mr. Sanjiv Desai	Member (Industry Person)	
Dr. Sudhir Hasabnis	Member (Industry Person)	
Dr. Prasanna Deshmukh	Member (Local Society Member)	
Dr. Sudesh Kumar Sharma	Member Secretary	



**Internal Quality Assurance Cell [IQAC]**

Date : 25/03/2022

**SIMCA IQAC COMMITTEE 2021-22**  
**MEETING NOTICE**

Dear IQAC Members,

Greetings from Sinhgad Institute of Management and Computer Application,  
Pune.

A meeting of the members of IQAC has been called on **Wednesday,**  
**06/04/2022** at 11am in IQAC Cell, SIMCA to discuss the following points.


**AGENDA**

1. To review and confirm the Minutes of previous meeting.
2. To initiate creation of Digital Academic Resources Centre
3. To undertake activities under IIC as part of Start-up & Innovation Cell.
4. To Plan Admission Strategy for academic year 2022-23 for MBA & MCA
5. To work out and enhance effective use of Digital Academic Resource Centre

We are looking forward for your presence and valuable inputs.

Thanking you.

Yours Sincerely,

  
Director - SIMCA



**Internal Quality Assurance Cell [IQAC]**

Date : 06/04/2022

**MINUTES OF MEETING**

**Agenda 1:** Read and confirm previous minutes of meeting.

**Resolution:** The members unanimously approved the same.

**Agenda 2:** To initiate creation of Digital Academic Resource Centre

**Resolution:** All members agreed to set up Digital Academic Resource Centre as a Digital Bank of Academic Resources under the control and review of Librarian. All faculty Members will contribute in terms of Academic Resources available with them – eBooks, PPTs, Class Notes, Question Banks, etc.

**Agenda 3:** To undertake activities under IIC as part of Start-up & Innovation Cell.

**Resolution:** Following Activities are proposed during May and June 2022.

- Business Plan Competition
- Awareness on IPR
- Field Visit
- Financial Planning & Money Management

**Agenda 4:** To Plan Admission Strategy for academic year 2022-23 for MBA & MCA

**Resolution:** Institute may work out ways and means to remain in the top list of sought after institutions for admission. It may consider holding on to few seats in hand for Direct Admission.

**Agenda 5:** To work out and enhance effective use of Digital Academic Resource Centre.

**Resolution:**

- Institute must add more eBooks, PPTs, Class notes, Question Bank and Video Lectures of the faculty members or Links from various sources that may add value to the students learning.
- Institute must also consider subscribing to few databases directly or through NDLI.

Meeting ends with thanks to Chair.

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*A. Ika*

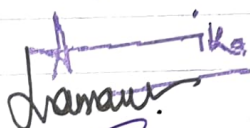
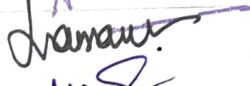


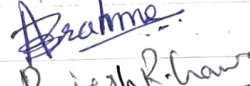
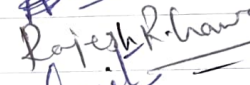

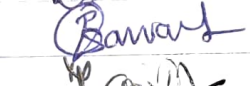
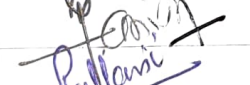



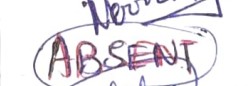
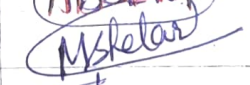
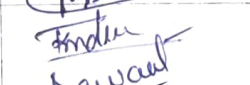
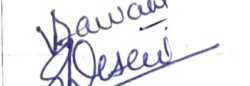






### Internal Quality Assurance Cell [IQAC]

Date: 06/04/2022

#### PRESENT IQAC MEMBERS 2021-22

Name of the Member	Designation	Signature
Dr. Anamika Singh	Chairperson	
Dr. Milind Mrathe	Member	
Dr. Vijaya Puranik	Management Representative	
Dr. S. U. Gawade	Management Representative	
Dr. Ashwini Bramhe	Member	
Dr. Rajesh Gawali	Member	
Mr. Amit Deshmukh	Member	
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